



KAYENTA CHAPTER

PO Box 1088 Kayenta, AZ 86033
Ph: (928) 697-5520 Fax: (928) 697-5524
Email: kayenta@navajochapters.org
Website: kayenta.navajochapters.org



KAYENTA CHAPTER SPECIAL MEETING MINUTES

October 01, 2025 @ 12:00pm

I. Meeting Call to Order: 12:05PM

II. Invocation: Stanley Clitso

III. Roll Call:

☒ Albert Bailey	☒ Stanley Clitso	☒ Dalton Singer	☐ Shaandiin Parrish
☐ Jonathan Nez	☒ Ben Edwards	☒ Michael Parrish	☐ Genevieve Benally

IV. Review and Adopt Agenda:

Motion: Yazzie Leonard

Second: Rosie Parrish

- Dalton Singer made an amend to Resolution No. KY25-10-001, the amount to be change to \$2,590,348.35.
- Also to make changes to Resolution No. KY25-20-002, verbiage in the resolution "Dump Truck" to be change to "Flat Bed Truck".

In Favor: 23

Oppose: 0

Abstain: 1

V. New Business:

A. Resolutions: *Sponsor or Co-Sponsors must be present at both meetings.

1. Resolution No. KY25-10-001

APPROVING THE KAYENTA CHAPTER'S FY2025 INTO 2026 CARRYOVER BUDGET TOTALING \$2,590,348.35.

Sponsor: Kayenta Chapter

Motion: Yazzie Leonard

Second: Anslem Redhouse

- Yazzie Leonard spoke on her concerns on the current status of the Senior Center, she wants an update and for the Chapter to keep pushing for fixing the Senior Center. She also voices her concerned about the leadership and them visiting families at home and visiting them at their homestead.
- Stanley Clitso updated community members on the progress of the Senior Center and why its is taking so long. Also, the steps to expend the funds given to the Senior Center. Mr. Clitso also touched based on visiting chapter regions and spoke on why Delegate Parrish is not present at most meetings; she has a huge responsibility as Council Delegate and Budget & Finance Committee Chair. He spoke on the concerns of the budget of the Navajo Nation and they reason behind passing the NN Budget.
- Community member asked if the Carryover budget exhibit will be available to the public.
- Dalton Singer informed community members that once the meeting minutes are complete, all the resolutions and exhibits will be available for the public.
- Chapter Manager Clairice Begay introduced herself and stress the importance of chapters budget, community members input and also community members needing to check their voter status with the chapter.

Vote: In favor: 35

Oppose: 0

Abstain: 3

2. Resolution No. KY25-10-002

APPROVING THE KAYENTA CHAPTER'S SIHASIN CARRYOVER FUNDS FOR \$64,051.00 AND TO INCLUDE ADDITIONAL FUNDS IN THE AMOUNT OF \$10,000.00 TO BE USED TOWARDS THE MAXIMUM FEASIBLE COST FOR THE PURCHASE OF ONE NEW 3500 HEAVY DUTY FLAT BED TRUCK.

Sponsor: Kayenta Chapter

Motion: Jonah Burns

Second: Pearlina Sullivan

- James Parrish asks if we are getting any funds from the Kayenta Township, is the Chapter supposed to be working with the Township, can I get a response to my concern.
- Stanley Clitso responded to James and chapter membership that the Chapter does not receive any funds from the KTC.
- Pearlina Sullivan asks if the truck can be used by the community members to haul wood or water.
- Stanley informed community members that its difficult to do individual request, but if it helps a region or multiple families it can be done.
- Jonah Burns stated that the old Kayenta Chapter Red flat bed truck is old and this truck is going to be replacing that truck using the funds given to the Chapter.

Vote: In favor: 30

Oppose: 1

Abstain: 2

VI. NEXT MEETING DATES:

Planning Meeting: October 06, 2025 @ 9:00am

Chapter Meeting: October 15, 2025 @ 5:00pm

VII. BENEDICTION: Jonah Burns

VIII. ADJOURNMENT: 1:12am

Motion: Ben Edwards

Second: Micheal Parrish

Vote: In favor: 26

Oppose: 0

Abstain: 2



Albert Bailey
CHAPTER PRESIDENT
abailey@naataanii.org

Stanley Clitso
VICE PRESIDENT
scлитso@naataanii.org

Dalton Singer
SECRETARY/TREASURER
dsinger@naataanii.org



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Resolution No: KY25-10-001

APPROVING THE KAYENTA CHAPTER FY2025 INTO FY2026 CARRYOVER BUDGET TOTALING \$2,590,348.35.

WHEREAS,

1. Pursuant to 26 N.N.C., Section 3(A), the Kayenta Chapter is a duly recognized certified chapter of the Navajo Nation Government, as listed at 11 N.N.C., Section 10; and
2. Pursuant to 26 N.N.C., Section 1(B), the Kayenta Chapter is vested with the authority to review all matters affecting the community and to make appropriate correction(s) when necessary and make recommendation(s) to the Navajo Nation and other local agencies for appropriate action(s); and
3. Pursuant to the Kayenta Chapter Resolution No. KT-06-112-10, The Kayenta Chapter approved the Five Management System (FMS) for use by the Kayenta Chapter in the lawful management of the Chapter as directed by the Navajo Department of Justice and Office of Auditor General; and
4. Pursuant to the Kayenta Chapter Five Management System- Fiscal Policy, it shall be the Kayenta Chapter's policy that no expenditures of Kayenta Chapter funds shall be made without an approved annual budget and that no expenditures shall exceed the budgeted amounts without prior approval by the Kayenta Chapter voting members; and
5. Per the FY2026 Budget Instruction Manual, the Kayenta Chapter shall maintain a file containing all the laws, regulations, policies, fund management plans, and plans of operations referenced in the Chapter Budget Policies; and
6. Funds appropriated by the Navajo Nation Council are to be maintained in separate budgets or accounts, and those funds cannot be commingled; and
7. Pursuant to the Kayenta Chapter Five Management System- Fiscal Policy, the approved Kayenta Chapter operating budget may also include funds other than Navajo Nation appropriated funds, as well as carryover of the previous fiscal year's unexpended funds, except where the funding agency(s) do not permit the carryover of funds; and
8. The Kayenta Chapter Administration, in consultation with the Kayenta Chapter Officials, has reviewed and made recommendations for the Kayenta Chapter FY2025 into FY2026 Carryover budget.

NOW THEREFORE BE IT RESOLVED THAT:

The Kayenta Chapter hereby approves the Kayenta Chapter FY2025 into FY2026 Carryover budget totaling \$2,590,348.35, attached as Exhibit "A".

CERTIFICATION

I certify that the foregoing resolution was duly considered by the Kayenta Chapter, at a duly called meeting, in Kayenta (Navajo Nation), Arizona, at which a quorum was present and that same was passed by a vote of: 35 in favor, 0 opposed, 3 abstained, this 01 day of **October 2025**.

Motioned by: Yazzie Leonard

Seconded by: Ansel Redhouse

X 

Albert Bailey
Kayenta Chapter President

X 

Stanley Clitso
Kayenta Chapter Vice President

X 

Dalton Singer
Kayenta Chapter Secretary/Treasurer



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Resolution No: KY25-10-002

APPROVING THE KAYENTA CHAPTER'S SIHASIN CARRYOVER FUNDS FOR \$64,051.00 AND TO INCLUDE ADDITIONAL FUNDS IN THE AMOUNT OF \$10,000.00 TO BE USED TOWARDS THE MAXIMUM FEASIBLE COST FOR THE PURCHASE OF ONE NEW 3500 HEAVY DUTY FLAT BED TRUCK.

WHEREAS,

1. Pursuant to 26 N.N.C., Section 3(A), the Kayenta Chapter is a duly recognized certified chapter of the Navajo Nation Government, as listed at 11 N.N.C., Section 10; and
2. Pursuant to 26 N.N.C., Section 1(B), the Kayenta Chapter is vested with the authority to review all matters affecting the community and to make appropriate correction(s) when necessary and make recommendation(s) to the Navajo Nation and other local agencies for appropriate action(s); and
3. Pursuant to NABIAP-24-24, an action relating to the Resources and Development Committee and the Naabik'yati' Committee, amending CJA-01-21 and NABIJN-18-22 to extend the deadline for the expenditures of Sihasin funds for Chapter heavy equipment purchases; and
4. The new deadline for Kayenta Chapter to purchase heavy equipment is December 31, 2025; and
5. If the funds are not spent or encumbered by December 31, 2025, the funds shall be reverted to the Sihasin fund; and
6. Kayenta Chapter has been working diligently with the Navajo Nation Division of Community Development- Capital Project Management Department (CPMD) to bid out a heavy-duty flatbed truck; and
7. The \$64,051.00 Sihasin funds are not enough to purchase a heavy-duty flatbed truck; and
8. Kayenta Chapter has allocated funds in Fund 03-Land Claims Trust Fund totaling \$10,000.00 to be included toward the maximum feasible cost.

NOW THEREFORE BE IT RESOLVED THAT:

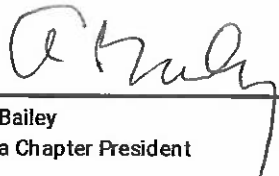
The Kayenta Chapter hereby approves the Kayenta Chapter's Sihasin Carryover Funds for \$64,051.00 and to include additional funds in the amount of \$10,000.00 to be used towards the maximum feasible cost for the purchase of a new 3500 Heavy Duty Flat Bed Truck.

CERTIFICATION

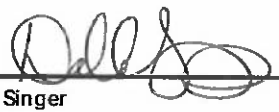
I certify that the foregoing resolution was duly considered by the Kayenta Chapter, at a duly called meeting, in Kayenta (Navajo Nation), Arizona, at which a quorum was present and that same was passed by a vote of; 30 in favor 1 opposed, 2 abstained, this 01 day of **October 2025**.

Motioned by: Jonah Burns

Seconded by: Pearlina Sullivan

X 
Albert Bailey
Kayenta Chapter President

X 
Stanley Clitso
Kayenta Chapter Vice President

X 
Dalton Singer
Kayenta Chapter Secretary/Treasurer

**KAYENTA CHAPTER
FY2025 INTO FY2026 CARRYOVER**

FUND 01 GENERAL ACTIVITIES		
6321 Gasoline-Vehicle	\$	500.00
6322 Diesel Fuel	\$	500.00
6352 Purchases-Food (Chapter)	\$	200.00
6303 Operating Supplies	\$	100.00
6415 Water expense (Water Code)	\$	100.00
6504 Repairs and Maint.-Building	\$	100.00
6720 Financial Assistance- Funeral	\$	2,090.42
	\$	3,590.42

FUND 02 PERSONNEL**Chapter Manager-98**

6100 Wages	28	2088		\$	105,660.35
6103 FICA		6.20%		\$	8,035.24
6104 Medicare		1.45%		\$	1,879.21
6106 SUTA		1.26%		\$	3,217.09
6107 Group Insurance		8.60%		\$	22,779.55
6109 Annual Leave		2.10%		\$	2,881.27
6113 401K		3.00%		\$	10,367.64
6114 Pension		14.20%		\$	26,080.90
Sub total				\$	180,901.25
6108 Workers Comp	100	\$ 1,809.01	0.95	\$	2,192.88
Total				\$	183,094.13

Administrative Assistant-95

6100 Wages	20.51	2088		\$	24,855.32
6103 FICA		6.20%		\$	1,536.86
6104 Medicare		1.45%		\$	359.46
6106 SUTA		1.26%		\$	2,558.90
6107 Group Insurance		8.60%		\$	14,421.82
6109 Annual Leave		2.10%		\$	5,920.33
6113 401K		3.00%		\$	9,514.49
6114 Pension		14.20%		\$	26,308.34
Sub Total				\$	85,475.52
6108 Workers Comp	100	\$ 854.76	0.95	\$	1,703.10
Sub Total				\$	87,178.62
				\$	270,272.75

FUND 03 LAND CLAIMS TRUST FUND

6504 Repairs and Maint.-Building	\$	1,000.00
6352 Purchases-Food (Chapter)	\$	2,000.00
6604 Catering Expense	\$	2,000.00
6503 Repair & Maintenance- Vehicle	\$	2,000.00
6813 Infrastructure-Land Improvement	\$	10,596.74
6817 Matching Funds-Navajo Nation	\$	15,000.00
	\$	32,596.74

Regular meeting to provide drinks, food for meetings
Regular meeting to provide drinks, food for meetings
Chapter truck
Moving conex, lights poles on chapter tract
Shortfall on Purchase of chapter truck flat bed

FUND 08 SUMMER YOUTH

6101 Salaries-Temporary	\$	3,760.52
6103 FICA Expense	\$	8.02
6104 Medicare Expense	\$	269.11
6106 SUTA Expense	\$	646.09
6108 Workmen's Compensation Expense	\$	89.09
	\$	4,772.83

FUND 09 HOUSING DISCRETIONARY

6723 Financial Assistance-Archeological	\$	4,600.00
6724 Financial Assistance- Housing	\$	28,506.14
6808 Financial Assistance- Bathroom Addition	\$	43,000.00
	\$	76,106.14

FUND 10 LOCAL GOVERNANCE ACT

06-	Payroll expenses	\$	1,000.00	
06-	Stipend-CLUPC	\$	9,000.00	
6600	Consultant-CLUPC	\$	21,000.00	Planner to work with CLUPC
6603	Professional Fees (IT, Audit/Appraisal, ITG)	\$	52,000.00	
6202	Travel	\$	18,000.00	Chapter staff, officials, CLUPC- Attend conferences/meetings
6802	Equipment	\$	56,072.16	
6610	Advertising/Promotional Expense	\$	4,000.00	Advertise RFPS
6607	Registration Fees	\$	3,000.00	
6305	Dues and Subscriptions	\$	6,000.00	MIP/Chapter Website
6300	Office Supplies	\$	4,000.00	
6611/6612	Insurance	\$	10,000.00	Vehicle insurance/general liability
6615	Bank Fees	\$	1,000.00	
6309	Computer Software and maintenance	\$	2,000.00	
6301	Postage	\$	200.00	
6303	Operating supplies	\$	3,000.00	
6404	Other Lease/Rentals	\$	4,500.00	Xerox machine
6352	Food purchase (CLUPC mtg)	\$	2,500.00	
		\$	197,272.16	

FUND 12 CHAPTER OFFICIAL STIPEND

6108 Workers Comp	\$	91.59
01-6605 Planning meeting: 500 x 3= \$1500.00	\$	1,500.00
02-6605 Regular Meeting: 419.50x 3= \$1258.50	\$	1,258.50
(Oct meetings only)	\$	2,850.09

FUND 13 STUDENT FINANCIAL ASSISTANCE

6721 Part Time Assistance	\$	7,947.00
6721 Full Time Assistance	\$	15,247.00
6721 Vocational Assistance	\$	5,750.00
	\$	28,944.00

FUND 14 STUDENT FINANCIAL ASSISTANCE/SPECIAL CLAIMS

6721 Part Time Assistance	\$	2,342.00
6721 Full Time Assistance	\$	363.21
6721 Vocational Assistance	\$	750.00
	\$	3,455.21

FUND 15		PUBLIC EMPLOYMENT PROGRAM	
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Maintenance Worker

1 Maintenance x \$17.50 per hr x 8 hrs a day x 250 days \$ 35,000.00

Office Aide

1 Office Aide x \$15.00 per hr x 8 hrs a day x 250 days \$ 30,000.00

Records Clerk/Data Collector

1 Records Clerk x \$16.50x 8 hrs a days x 186 days \$ 24,552.00

Summer Youth Supervisor

1 Supervisor x \$19.50 x 8 hrs a days x 58 days \$ 9,048.00

Heavy Equipment Operator

1 Operator x \$22.00 x 8 hrs a days x 75 days \$ 13,200.00

Labor

1 Labor x \$15.00 x 8 hrs a days x 250 days \$ 30,000.00

Lumberjacks

5 lumberjacks x \$16.50 x 8 hrs a day x 50 days \$ 33,000.00

Total Wages \$ 174,800.00

6103 FICA 6.20% \$ 11,876.88

6104 Medicare 1.45% \$ 3,573.88

6106 SUTA 1.26% \$ 3,241.76

6108 Workers Comp 100 \$ 1,748.00 0.95 \$ 5,419.52

\$ 198,912.04

FUND 16 VETERANS ORGANIZATION

6352 Purchases- Food	\$	6,568.29
6620 Gifts and Awards	\$	3,500.00
	\$	10,068.29

Veterans events/meetings only

FUND 17 EMERGENCY

6321 Gasoline-Vehicle	\$	7,278.00
6322 Diesel Fuel	\$	16,500.00
6352 Purchases- Food (Chapter)	\$	14,273.05
6353 Purchases-Wood	\$	8,000.00
6390 Other Supplies Expense	\$	1,500.00
6413 Natural Gas/Propane	\$	8,045.00
6603 Other Professional Fees	\$	3,000.00
6730 Emergency Assistance-Personal Needs	\$	14,000.00
	\$	72,596.05

FUND 20 COUNTY FUNDS

6353 Purchases-Food	\$	4,000.80
6603 Other Professional Fees (Sr Center Demo project)	\$	10,000.00
	\$	14,000.80

(Sr Center only)

FUND 21 LAPSE FUND

6404 Other Lease-Rentals	\$	4,825.74
6410 Telephone Expense	\$	3,000.00
6412 Electric Expense	\$	14,137.75
6413 Natural Gas/Propane	\$	14,063.00
6414 Waste Disposal Collection	\$	3,040.00
6415 Water Expense	\$	4,360.37
6416 Sewage	\$	3,219.16
6417 Internet Services	\$	3,631.00
	\$	50,277.02

FUND 23 NAVAJO NATION SALES TAX

6603 Other Professional Fees (Electrical, roofing, Sr. Center/plumbing)	\$	270,000.00
6501 Repair and Main-Heavy Equipment	\$	63,000.00
6401 Space Rental	\$	5,000.00
6402 Equipment rental	\$	5,000.00
6802 Equipment	\$	5,000.00
6503 Repair and Main-Vehicles	\$	10,000.00
6813 Infrastructure-Land Improvement	\$	11,037.95
	\$	369,037.95

Land withdrawal/survey/EA/AC for economic development

FUND 24 NN GENERAL FUND

6603 Other Professional Fees (Sr Center demo project)	\$	424.80
	\$	424.80

FUND 25 CAPITAL IMPROVEMENT OUTLAY

6603 Other Professional Fees (Electrical, roofing, Sr. Center/plumbing)	\$	226,011.06
6813 Infrastructure-Land Improvement	\$	30,487.00
	\$	256,498.06

Bins will be ordered to remove oil, old contents at warehouse

FUND 40 HDNA			
6352 Purchases-Food(Chapter)	\$	10,000.00	ex: JMI running events
6380 Building Materials (Indoor volleyball court/Community garden)	\$	103,490.00	
6390 Other Supplies Expense	\$	15,000.00	
6600 Consultant Expense	\$	10,000.00	To bring in presenters to teach classes
6603 Other Professional Fees	\$	10,000.00	
6608 Training and Tuition Fees	\$	10,000.00	CPR classes for community members/Fire Safety training/etc
6610 Advertising/Promotional Expense	\$	8,000.00	
6802 Equipment	\$	10,000.00	
6813 Infrastructure-Land Improvement	\$	68,245.65	Land withdrawal/survey/EA/AC for walking trail
	\$	244,735.65	
FUND 51 PEABODY			
6813 Infrastructure- Land Improvement	\$	750,000.00	
	\$	750,000.00	
FUND 52 NTEC FUND			
6303 Other Supplies/Expense	\$	17.35	
	\$	17.35	
FUND 54 FREEPORT MCMORAN			
6413 Natural Gas/Propane	\$	3,920.00	Propane assistance
	\$	3,920.00	
Total	\$	2,590,348.35	