

KAYENTA CHAPTER

PO Box 1088 Kayenta, AZ 86033 Ph: (928) 697-5520 Fax: (928) 697-5524

Email: <u>kayenta@navajochapters.org</u> Website: kayenta.navajochapters.org



KAYENTA CHAPTER MEETING MINUTES

May 21, 2025 @ 5:00pm

I.	Meeting Call to Order: 5:33pm				
II.	Invocation: Anita Singer				
III.	Roll Call: ☑ Albert Bailey ☑ Jonathan Nez	☑ Stanley Clitso☑ Ben Edwards	☑ Dalton Singer☑ Michael Parrish	☐ Shaandiin Parrish☐ Genevieve Benally	
IV.	Motion: Anita SingGene Salt requeClairice Begay r	sted to be added to the requested to add a reso	1	e	

V. Presentations:

- A. NTEC- Crystal Lee, Community Relations Specialist- Not Present.
- **B.** Navajo Power Home- Not Present.
- C. NTUA Gas Division- Kerry Begay, NTUA Right of Way Agent- Not Present.
- **D.** Kayenta Probation & Parole Services- Conducted PowerPoint presentation to chapter membership. Presentation is added to the meeting minutes.
 - 1. Ben Blackhorse requested information on who pays for legal services people are getting, presenters informed Mr. Blackhorse that all services are free and there are no charges.
 - 2. Joan Gray thanked presenters, very informative information and requested to get further information for constituents who are needing services.
 - 3. Anita Singer requested if Probation & Parole services are requesting or getting any assistance from federal entities like the FBI. Presenters informed Anita that, those services would fall under executive, and their services are under the judicial.
- **E.** Gene Salt- Presented about concerns regarding the district 8 Grazing Official vacancies and how it is impacting all the services they provide to the region. Written report was provided on presentation and added to the meeting minutes.
- VI. Review & Accept Previous Meeting Minutes: Month of March & April 2025 meeting minutes were both read before the chapter membership.

Motion: Alberta Interpreter Second: Gary Parrish In Favor: 22 Oppose: 0 Abstain: 2

VII. New Business:

A. Financial Report: For the Month of April 2025 was read into the record for chapter membership.

Motion: Phillip Etsitty Second: Jefferson Clauschee

In Favor: 19 Oppose: 0 Abstain: 2

B. Resolutions: *Sponsor or Co-Sponsors must be present at both meetings.

1. Resolution No. KY25-05-011

APPROVING THE AMENDING THE KAYENTA CHAPTER'S SUMMER YOUTH EMPLOYMENT PROGRAM POLICIES AND PROCEDURES.

Sponsor: Kayenta Chapter

Motion: Ben Blackhorse **Second:** Veronica Talaswaima

Vote: In favor: 21 Oppose: 0 Abstain: 2

2. Resolution No. KY25-05-012

APPROVING & AMENDING THE KAYENTA CHAPTER'S PUBLIC EMPLOYMENT PROGRAM (PEP) POLICIES AND PROCEDURES.

Sponsor: Kayenta Chapter

Motion: Phillip Etsitty Second: Jefferson Clauschee

Vote: In favor: 22 Oppose: 0 Abstain: 2

3. Resolution No. KY25-05-013

SUPPORTING & APPROVING THE CLOSURE OF THE KAYENTA SENIOR CENTER.

Sponsor: Kayenta Chapter

Motion: Anita Singer Second: Jarvis Williams Vote: In favor: 24 Oppose: 0 Abstain: 1

4. Resolution No. KY25-05-014

APPROVING THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE KAYENTA CHAPTER AND THE DIVISION OF COMMUNITY DEVELOPMENT, ADMINISTRATION SERVICES CENTER-KAYENTA OFFICE.

Sponsor: Kayenta Chapter

Motion: Alberta Interpreter Second: Anita Singer Vote: In favor: 22 Oppose: 0 Abstain: 2

5. Resolution No. KY25-05-015

APPROVING AND AMENDING THE KAYENTA CHAPTER'S FUND MANGEMENT PLAN FOR THE CHAPTER ACTIVITIES GENERAL FUND ACCOUNT (FUND 01).

Sponsor: Kayenta Chapter

Motion: Anita Singer Second: Phillip Etsitty
Vote: In favor: 23 Oppose: 0 Abstain: 2

6. Resolution No. KY25-05-016

APPROVING THE BUDGET TRANSFER FROM FUND 23 TO FUND 20, IN THE

AMOUNT OF \$10,000.00. Sponsor: Kayenta Chapter

Motion: Alberta Interpreter Second: Anita Singer Vote: In favor: 22 Oppose: 0 Abstain: 2

7. Resolution No. KY25-05-017

ACCEPTING AND APPROVING THE NAVAJO COUNTY MONETARY CONTRIBUTION IN THE AMOUNT OF \$2,000.00 FOR THE KAYENTA CHAPTER SENIOR CENTER.

Sponsor: Kayenta Chapter

Motion: Phillip Etsitty Second: Alberta Interpreter

Vote: In favor: 24 Oppose: 0 Abstain: 2

8. Resolution No. KY25-05-018

APPROVING THE KAYENTA CHAPTER'S AFFILIATE PARTICIPATION IN THE NAVAJO NATION 401(K) SAVINGS PLAN FOR THE BENEFIT OF THE KAYETNA CHAPTER'S ADMINISTRATION STAFF.

Sponsor: Kayenta Chapter

Motion: Jefferson Clauschee Second: Anita Singer Vote: In favor: 20 Oppose: 0 Abstain: 2

9. Resolution No. KY25-05-019

SUPPORTING THE NOMINATION OF PHILLIP ETSITTY TO SERVE AS THE KAYENTA CHAPTER REPRESENTATIVE ON THE BLACK MESA REVIEW BOARD PURSUANT TO 2 N.N.C. § 903(A).

Sponsor: Phillip Etsitty, Peter Hewey & Fern Benally **Motion:** Jarvis Williams **Second:** Anita Singer **Vote: In favor:** 22 **Oppose:** 0 **Abstain:** 2

10. Resolution No. KY25-05-020

SUPPORTING THE NAVAJO TRIBAL UTILITY AUTHORITY
AUTHORIZATION ACCESS APPLICATION TO CONSTRUCT, OPERATE AND
MAINTAIN A WATERLINE AN ARPA PROJECT TO SERVE GARY J. PARRISH'S
RESIDENCE LOCATED ON, OVER AND ACROSS NAVAJO NATION TRUST LANDS
WITHIN THE VINCINITY OF KAYENTA, NAVAJO COUNTY, ARIZONA.

Sponsor: Verna Arivso & Kayenta Chapter

Motion: Jarvis Williams Second: Alberta Interpreter

• Stanley made comments on corrections on 2 language errors (Resolution title (change FO to OF) and (2,971.47ft in length) Dalton Singer noted them down and will be corrected ASAP before resolutions are signed.

Vote: In favor: 25 Oppose: 0 Abstain: 2

11. Resolution No. KY25-05-021

APPROVING THE BUDGET TRANSFER FROM 15 (PUBLIC EMPLOYMENT PROGRAM), PROGRAM CODE 83 (COMPUTER TECH) TO PROGRAM CODE 77 (BRANDING CREW) IN THE AMOUNT OF \$14,484.48.

Sponsor: Kayenta Chapter

Motion: Alberta Interpreter Second: Phillip Etsitty Vote: In favor: 25 Oppose: 0 Abstain: 2

12. Resolution No. KY25-05-022

APPROVING THE ESTABLISHMENT OF THE KAYENTA CHAPTER FUND 54-FREEPORT MCMORAN FUND ACCOUNT AND THE TRANSFER OF FUNDS FROM FUND 01 (CHAPTER ACTIVITY FUNDS) TO FUND 54 (FREEPORT MCMORAN) ACCOUNT.

Sponsor: Kayenta Chapter

Motion: Anita Singer Second: Phillip Etsitty
Vote: In favor: 25 Oppose: 0 Abstain: 2

- VIII. Reports: (Please limit Reports to 5 minutes and please provide a written report.)
 - A. Delegate Shaandiin Parrish, 25th Navajo Nation Council- Not Present
 - **B.** Supervisor Fern Benally, Navajo County Supervisor District 1- Not Present
 - C. Clairice Begay, Kayenta Chapter Manager- Provided a report, written report attached to meeting minutes.
 - **D.** Jonathan Nez, Kayenta District 8 Grazing Official- No report at this time.
 - E. Ben Edwards, Kayenta Farm Board- No report at this time.
 - F. Kayenta ASC- Lena Poyer- Not Present
 - G. Bobby Donald, Kayenta Veterans Organization- Not Present
 - H. Jarvis Williams- Kayenta Township Manager
 - I. Superintendent Lemuel Adson, K.U.S.D. #27- No Report
 - **J.** Mariva Plummer, Kayenta IHS Chief Executive Office- PowerPoint report given, report attached to this email.

CHAPTER LOST QUORUM AT 8:25PM, MEETING WAS ADJOURNED BY PRESIDENT BAILEY.

- **IX.** Announcements: (Please provide Flyers or information is available)
 - **A.** Grazing Official: (District 8 Meetings are TBA)
 - 1. Kayenta Community Branding & Tally begins June 9-23,
 - **B.** Farm Board:
 - 1. Permittee Mtg: May 22nd @10am at Kayenta Chapter.
 - C. Uranium Outreach Presentation: May 29, Kayenta Chapter House
 - **D.** Veterans Organization: June 12, 2025 @ 1800 (6pm) at Kayenta Chapter House.
 - E. Kayenta Township:
 - 1. Regular Meeting June 9th, 2025 @ 5:30pm.
 - F. Western Navajo Agency Council Meeting: June 14, 2025- LeChee Chapter House @9am.
 - G. Navajo Nation Dept. of Agriculture Wool Buy
 - 1. June 17-18, Shiprock Rodeo Ground
 - 2. July 9-11, Navajo Nation Fair Grounds

X. NEXT MEETING DATES: Planning Meeting: June 03, 2025 @ 9:00am

Chapter Meeting: June 18, 2025 @ 5:00pm

XI. BENEDICTION: No Benediction was given due to loss of quorum.

XII. ADJOURNMENT: Meeting adjourned at 8:25pm.

Motion: Second:

Vote: In favor: Oppose: Abstain:

KAYENTA CHAPTER FINANCIAL REPORT FOR THE MONTH OF APRIL 2025

	FUND ACCOUNT	BEGINNING BALANCE	EXPENDITURES	REVENUES	OTHER LIABILITIES	ENDING BALANCE
01	Chapter Activity	\$10,231.58	\$4,369.19	\$208.03	(\$11.78)	\$6,058.64
02	Personnel Funds	\$257,530.86	\$8,064.36			\$249,466.50
03	Land Claims	\$24,648.15	\$1,140.41			\$23,507.74
08	Summer Youth	\$20,561.02	\$197.39			\$20,363.63
09	Housing Discretionary	\$76,506.14	\$400.00		ti	\$76,106.14
10	LGA Funds	\$217,026.19	\$10,782.41			\$206,243.78
12	Chapter Stipends	\$3,355.47	\$3,397.98		(\$150.00)	(\$192.51)
13	General Claims - Scholarship	\$26,841.00	\$4,000.00			\$22,841.00
14	Land Claims - Scholarship	\$11,094.21				\$11,094.21
15	PEP	\$234,942.26	\$7,787.05			\$227,155.21
16	Veteran's Fund	\$7,592.97				\$7,592.97
17	Emergency Fund	\$72,596.05				\$72,596.05
20	County	\$0.80		\$2,000.00		\$2,000.80
21	Lapse Fund	\$34,108.00	\$262.52			\$33,845.48
23	Capital Outlay	\$152,920.37				\$152,920.37
24	Supplemental General Funds	\$424.80				\$424.80
25	Navajo Nation Sales Tax	\$307,402.87	\$254.71			\$307,148.16
40	Healthly Dine Nation Act	\$197,132.36				\$197,132.36
51	Peabody	\$750,063.74				\$750,063.74
52	NTEC Grant	\$17.35				\$17.35
54	Freeport McMoran	\$5,000.00	\$960.00			\$4,040.00
	Total	\$2,409,996.19	\$41,616.02	\$2,208.03	(\$161.78)	\$2,370,426.42

Fund 01: JV not created for \$11.78

Fund 12: \$150.00 in Federal income Tax Withheld

May 14, 2025

Gene Salt
P.O. Box 2369
Kayenta, Arizona 86033
(928)429-2380
saltsaltmegi@gmail.com

Kayenta Chapter Government P.O. Box 1088 Kayenta, Arizona 86033

Re; grazing official and meeting

In the duly call Kayenta Chapter Planning Meeting of May 05, 2025, Gene Salt represent Resolution to the community on concerning governmental issue in one lone grazing representative due election results. Now Navajo Nation District 8 Grazing Committee cannot be established.

In the planning meeting valid discussion, the one lone grazing representative can become part of duly call chapter meeting OR another alternative mentioned is to call in neighboring chapter grazing official to form a NN District 8 Grazing Committee. Beneficial alternatives are also open.

Systematic and bureaucratic challenges seem to burden local decisions making. In resolve, these concerns can be relief by exercising the NN Local Government Act. Here on decisions can made locally.

Some concerning land and grazing and livestock and permit issues,

- -official permit transfer
- -official permit transfer for court
- -official homesite leasing
- -official land and grazing issues
- -official mediation resolve
- -official land and grazing compliant resolve
- -official permit modification
- -burial issues
- -other land and grazing and livestock concerns exist

This resolve will benefit grazing permittee and land users.

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Kayenta Chapter Project Update Status Monthly Report to Chapter Membership-May 12, 2025

Project Name	FY2017- FY2018 Audit
Update	

Made contact with the Harshawal audit firm and able to get access to Suralink, a secured portal to submit all requested documents. All documents for both FY2017-FY2018 were submitted on May 19, 2025. Waiting for feedback from audit firm to review their findings. Contacted NN Office of Auditor General about the audit as well. Will need to schedule an exit interview and complete a Corrective Action Plan. Report and Corrective Action Plan will go before before Chapter membership, RDC, schedule a follow up visit with OAG. Continue with secure Professional Services Contract for FY 2020, FY2022, and FY2022 to get chapter back into compliance with FMS.

Project Name	Senior Citizen Center
Update	

Funding in the amount of \$6mil has been secured. Resolution on May 2025 meeting to close the Kayenta Senior Center but keep operations as is. Budget has been finalized. Emailed CMPD requesting to view Senior Center buildings designs. Waiting on LDA to set up a meeting to meet with all entities involved. Need to seek funding for demolishing the old center.

Project Name	Multipurpose Building
Update	

Met with archictect firm to see if the design could be redesigned. Senior Center is part of the design also a wellness center. The design is construction ready. Reached out to NHA as they paid for the design of building if they had any construction money set aside, not available. Would like to apply for CDBG if we could get funding from that dept as well for FY2026. Other avenues is to look for grant funding.

Project Name	Wellness Center	
Update		
Marking action to mark with NNDOU to marking an undate on the status of wellings and an		

Meeting set up to meet with NNDOH to provide an update on the status of wellness center.

Project Name	Roads Maintenance
Update	

Meeting scheduled with NDOT, BIA, and local schools to go over the road maintenance schedule, culvert issues, possible millings to put on the unpaved roads, ADT reports.

Project Name Revenue Replacement Reserve Funds- Chapter Warehouse Update

Met with FRF staff back in April. Funds need to be drawn down to the chapter, a sub reciepient agreement needs to be signed. Having a lot of issues trying to get all the requirement documents. Scope of Work is 65% complete. Looking into working with an insurance agency for general liability insurance.

Project Name Revenue Replacement Reserve Funds- Backhoe Update

Met with FRF staff back in April. They want to complete the bidding process for us. Email has been sent to get an update.

Project Name ARPA-CHID Housing Update

Did on site field assessments with the Project Manager, 3 clients will be receiving a modular home. Chapter will assist with clearing the homesite area and make road passable for semi to bring in the trailer. These names were provided to CHID two-three years ago. No add ons or changes can be made. The clients provided all the required documents. Chapter is assisting to make sure a heavy equipment operator is available to clear the homesite. Advertising for a Heavy equipment operator.

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Project Name Chapter House renovation Update

Chapter house is in dire need of electrical upgrades, phone upgrades, roofing replacement, plumbing upgrades, upgraded fire extinguishers, no smoke alarms, no HVAC. There is no blueprint of the Chapter house, renovations were made, no plans in place of what was renovated. Halted on doing major upgrades because of the multipurpose building. Got our occupany permit for the meeting hall, working on phone upgrades, electrical upgrades, and plumbing upgrades. Requested for map from NTUA where all sewere lines, gas lines, electrical lines are.

Project Name	Demolishing old warehouse
Update	

Need funds to secure funding to demolish old warehouse. Currently in process of getting rid of inventory that should not be in warehouse, will take off chapter inventory list. Emailed NN Property to remove abandoned building behind Social Services, Anything on inventory will go back before chapter to remove items off the inventory. We recieved a lot of donated items, will need to go through all those items.

Project Name	Skidsteer, Grader, Backhoe, Chapter truck
Update	

Backhoe need to be sold as is, not able to repair. Grader is up and running and got a maintenance last week. Skidsteer is currently in the shop, had a lot of issues, was never maintained. Truck on a maintenance schedule. Will be reviewing the chapter policy on chapter vehicle/ heavy equipment.

Project Name Five Management System Update

Reviewing all 5 areas (Fiscal, Personnel, Property, Inventory, Records). We will be utilizing Summer Youth students to start scanning all documents and put on a portable harddrive. I am reviewing internal policies, reviewing forms currently being used and updating the forms. FMS has never been revised, needs revision. Have a copy that I have been working on, making changes as I am going along to see how it fits the chapter, not a copy and paste version for all chapters to update.

Project Name	Community Land Use Plan
Update	

I am looking for CLUPC members, if you are interested, please submit a letter of interest. We are looking to hire a land use planner to assist the CLUPC members and get our land use plan recertified by RDC.

SUMMARY

Overall, I have been with Kayenta Chapter for 33 days as today (05/21/2025). I been getting myself familiar with the Chapter Financials, forms in place, the policies in place and making revisions. I also have been getting meetings set up to determine what projects need to be worked on. Some I still have upcoming meetings scheduled. There is a lot of work that needs to be done, projects to start and complete.

NAVAJO NATION JUDICIAL BRANCH PROBATION & PAROLE SERVICES

KAYENTA DISTRICT

Post Office Box 2700

Kayenta, Arizona 86033

Phone: (928) 697-5500

Fax: (928) 697-5510

INTRODUCTION

Probation Officer Genevieve Curley
Probation Officer Geneva Salt

MISSION

- Educate and promote rehabilitation of client-offender(s) and advance community wellness
- Restorative Justice Restoring "hozho"
 - ➤ Traditional principles (K'e and clanship)
 - >Involving families, communities and resources
 - ➤ Servicing interests of victims
- Community wellness, offender accountability, personal responsibility and restoration of *hozho* are core elements of traditional restorative justice.

PURPOSE

- Enhance community safety.
- Provide supervision to adult and/or juvenile client(s) and provide courtesy supervision to foreign jurisdictions.
- Enforce court orders, promote rehabilitation, accountability, and personal responsibility.
- Encourage clients' reintegration back into the community as productive members

AUTHORITY

- Probation/Parole Officers derive their power & duties from the following:
 - Uniform Sentencing Policy of the NN Courts, eff. Aug. 13, 1994
 - Rules 50-57, Navajo Rules of Criminal Procedures, eff. Nov. 1, 1990.
 - Navajo Nation Codes Title 7 and Title 17
 - 9 N.N.C. §§ 1001-1504 (Alchini Bi Beehaz annii)
 - Part II, Navajo Policy on Appointment of Counsel & Indigency, eff. Oct. 2, 1993. (Revised Aug. 15, 1994)
 - Standard Operating Procedures, as adopted by the Judiciary Committee

DUTIES

- Adults and Juveniles (Clients)
- We supervise and manage individuals placed on probation, parole, conditional release, etc.
- We provide case management services for adult and juvenile clients by developing supportive relationships and serving as mentors.
- We prepare reports for the Court with recommendations for sentencing, treatment, and other services.
- We meet with clients, family, school and other agencies to ensure client's compliance.

RESPONSIBILITIES

- Monitor and supervise adult and juvenile client-offenders
- Conduct investigations, interviews, preliminary inquiries, and assessments.
- Conduct home, field, and collateral visits.
- Administer drug testing for alcohol and controlled substances
- Maintain and update case files through an automated and manual filing system
- Appear and testify in court proceedings

RESPONSIBILITIES CONTINUE

- Network with resource agencies for the benefit of the client
- Provide outreach and community education to schools and the public
- Application for Legal Counsel and Indigency Assessments

WHAT CAN FAMILY AND FRIENDS DO TO ASSIST IN THE SUPERVISION PROCESS?

 Our agency wants to ensure that family and friends have a good understanding of the role of the supervising officer and the conditions of supervision. We encourage you to talk to the client and ask them what is required of them. Clients must meet with their officers as instructed. Having your encouragement and support is vital to their success. We encourage open communication with the officer to discuss any problems or issues that may arise. If the client is experiencing difficulties in meeting any of their requirements, including failing to report, contact should be made with the supervising officer immediately. If the office is unavailable, you may request to speak with the supervisor.

A PERSON CONVICTED OF A CRIME MAY BE SENTENCE TO:

- Be placed on probation
- To imprisonment for a definite period within the term authorized
- To pay a fine, undergo probation, or serve imprisonment
- To community service, in lieu of a fine
- To pay a fine, restitution, or nályééh

QUESTIONS?

THANK YOU

Chapter Update by Kayenta Service Unit

May 21, 2025

Indian Health ServiceMariva Plummer, Chief Executive Officer



Leadership Team with Kayenta Service Unit



<u>Leadership team at Inscription House Health Center</u> (928-672-3128)

- 1. Billy Elliott Health Systems Administrator
- 2. Dr. Sandra Navarro-Merino, Chief Medical Officer
- 3. Lucita Haskie, Supervisory Clinical Nurse

<u>Leadership at Kayenta Alternative Rural Hospital</u> (928-697-5300/4000)

- 1. Mariva Plummer, Chief Executive Officer
- 2. Dr. Sandra Navarro-Merino, Acting Clinical Director
- 3. Wanda Begay, Chief Nurse Executive
- 4. Wanda Sampson, Director of Quality Management
- 5. Vanessa Williams, Administrative Officer
- 6. Kathy Tso, Chief Information Officer

Workforce Summary



Staffing:

1 4:	Total	Current	# of
Location	Positions	Staff	Vacancies
Kayenta	566	360	153
Inscription House	106	61	35

Hard to Fill Positions:

- 1. Clinical services (Physicians, Clinical Laboratory Specialist, Diagnostic Radiology Technicians, etc).
- 2. Nursing services
- 3. Medical Social Workers

Accomplishments for KSU



- 1. Passed the hospital survey that was granted to Kayenta Service Unit on December 9, 2024 by Joint Commission.
- 2. Funding approved by Headquarters to support a new 19 unit apartment complex
- 3. Onboarded a contract Optometrist with IHHC
- 4. Selection made on a Supervisory Dentist with IHHC
- 5. Central Sterilization process back in order and onboarded two CSR Technicians with IHHC
- 6. Construction completed on the new Hogan with IHHC. Traditional medicine services available upon request. Staff by Kayenta.
- 7. Implemented the Special Diabetes Program services
- 8. Implemented Counseling services onsite services available one day a week with IHHC
- 9. Just Move It events have been confirmed and scheduled for the service unit. Flyers have been provided to all the Chapters.



Challenges:

- 1. Max out on our office space
- 2. Nursing and Provider recruitment (Kayenta and IHHC too remote)
- 3. Lack of adequate housing options for staff
- 4. Increase of acquisition requirements with I.H.S. and HHS
- 5. Old modular building that requires major changes to the structure with IHHC



Questions?