



## KAYENTA CHAPTER HOUSE

### PUBLIC EMPLOYMENT POSITION APPLICATION

PO Box 1088, Kayenta, AZ 86033  
Phone: (928)697-5520  
Email: kayenta@navajochapters.org

Fiscal Year:

(Entered by Admin)

### PERSONAL AND FAMILY DATA

Legal Name (Last, First, Middle initial)		Driver's License # OR AZ State issued ID		Social Security #
Are you member of Navajo Nation Tribe?	If yes, provide Census #	If No provide your Nationality		
<input type="checkbox"/> Yes <input type="checkbox"/> No				
Email Address		Telephone #		
Are you Veteran? Yes No		Do you wish to claim Veterans Preference? Yes No If Yes, attach an application for Veterans Employment Preference		
Date of Birth:		Gender:		
Mother's Name	Address: (City/State/Zip Code)		Tribe:	
Father's Name	Address: (City/State/Zip Code)		Tribe:	
Emergency Contact Name		Emergency Contact Phone number		

### EDUCATIONAL DATA

Name & Location of School (High, College, University)	Dates Attended (MM/YY)		GED/Diploma/Degree Received	Major/Minor
	From	To		

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**EMPLOYMENT DATA**

<b>Additional Job-Related Training</b>		<b>Date of Training</b>
<b>List of Job-Related Skills</b>		
<b>References: List three persons who are not related to you &amp; who have definite knowledge of your qualifications for position you are applying for</b> <b>Do not repeat names of supervisors under work history</b>		
<b>Name</b>	<b>Email / Mail Address</b>	<b>Telephone #</b>
<b>Additional Employment Information</b>		
<b>Have you ever been convicted of a felony?</b>		<b>Yes                      No</b>
<b>If yes please give Date &amp; Reason</b>		<b>Attach Additional Sheet if Necessary</b>
<b>Reason:</b>		<b>Date</b>
<b>Have you ever been convicted of Misdemeanor involving Moral Turpitude?</b>		
<b>If Yes, give Date &amp; Reason</b>		
<b>Reason:</b>		<b>Date</b>
<b>* A conviction does not automatically disqualify you, however, an incomplete answer will result in an incomplete application</b>		
<b>Do you have any physical condition(s) that may challenge the ability to the responsibilities of what this program applies to?</b> <b>Yes                      No</b> <b>An incomplete answer will result in a incomplete application</b>		
<b>If yes please provide a brief description:</b>		
<b>Are you related to anyone currently employed with the Kayenta Chapter House?</b>		
<b>Yes                      No</b>		
<b>Position:</b>	<b>Relationship:</b>	
<b>Position:</b>	<b>Relationship:</b>	
<b>Employment History</b>		

Employer's Name & Address		Dates Employed (MM/DD/YYYY)		Job Title
Name:		From	To	
Phone #:		Supervisor's Name:		Reason For Leaving
Mailing Address:				
Describe Duties & Responsibilities				
<hr/> <hr/> <hr/> <hr/>				
Employment History (Cont.)				
Employer's Name & Address		Dates Employed (MM/DD/YYYY)		Job Title
Name:		From	To	
Phone #:		Supervisor's Name:		Reason For Leaving
Mailing Address:				
Describe Duties & Responsibilities				
<hr/> <hr/> <hr/> <hr/>				
Employment History (Cont.)				
Employer's Name & Address		Dates Employed (MM/DD/YYYY)		Job Title
Name:		From	To	
Phone #:		Supervisor's Name:		Reason For Leaving

<b>Mailing Address:</b>			
<b>Describe Duties &amp; Responsibilities</b>			
<b>Employment History (Cont.)</b>			
<b>Employer's Name &amp; Address</b>		<b>Dates Employed (MM/DD/YYYY)</b>	
		<b>From</b>	<b>To</b>
<b>Name:</b>			
<b>Phone #:</b>		<b>Reason For Leaving</b>	
<b>Mailing Address:</b>			
<b>Describe Duties &amp; Responsibilities</b>			

This information that I have provided on this application is true and complete to the best of my knowledge, any misinterpretation or omission of any fact in my application, or any other materials used in the application process or information offered during any interviews, can be justification for refusal of employment, or if employed, termination from employment with the Navajo nation my signature below authorizes the Navajo nation my signature below authorizes the Navajo nation to contact any of my prior employers for references purposes

I understand that I may be subject to a background, and hereby authorize Navajo nation to investigate my background to determine any and all information of concern as to my record, whether same is of record or not, and I release employers and persons named in my application from all liability for any damages on account of his/her furnishing said information.

Additionally, you are hereby authorized to make any investigation of my personal history, educational background, military record, motor vehicle records, criminal records and credit history through an investigative or credit agency of bureau of your choice. Authorize the release of this information by the appropriate agencies to the appropriate agencies to the investigating service.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_